Project Module. What to know and what to do.

What to know and what to do before you apply for a Project Module

A Project Module is reserved for conducting an individual research project in a research group. Its duration is at least 7 weeks, including one week for preparation of an oral presentation and a written report. 12 Credits will be granted after successful completion. You can do a project module at the University of Cologne, an outside institution, or abroad. In the case that your prospective supervisor is not listed as one of the academic supervisors in the Master of Science in Biological Sciences program you need to contact the student adviser (Dr. Jan Weber) for approval. You should consider doing a Project Module in your prospective Master's thesis lab.

What to do before you start a Project Module

- Contact the student adviser by mail or during the regular consulting hours in case you are planning a project module at an outside institution and if your prospective supervisor is not listed as an Academic Supervisor in the MSc program. In addition, you need to hand in a short project description in case of an external project.
- Fill out and sign the application form together with your supervisor.
- Make sure that both of you know the examination requirements: written and oral lab report. Note that for students who started as of winter term 21/22 the project module is graded.
- Ask your supervisor for the date when the written lab report has to be handed in.
- Ask your supervisor for the date of the oral presentation.
- Hand in the *Application Form* to the Master's office at least 2 weeks before you start working.

What to do when you are done

- Fill in the Certificate of Completion form.
- Make sure that your supervisor fills in and signs the Certificate of Completion form. This includes an evaluation of the written report.
- Make sure that your supervisor mails the signed form to you.
- Mail the signed form to the MSc-Office. Include the written report that has been signed by the supervisor on the title page.