

Elective Module. What to know and what to do.

What to know and what to do before you apply for an Elective Module

The Elective Module is the most versatile module and may cover various subjects broadly related to your studies. For example, classes in natural sciences other than biology or in business management or patent law are possible. The Professional Center of the University of Cologne offers several courses and trainings ("Extracurriculare Angebote" in KLIPS) that may be accepted. Further, a practical within the University of Cologne or outside, for example in industry or at an institution abroad is possible. Language courses may also be acknowledged. You can also do a research project comparable to a Project module.

The elective module can be split into maximal 4 different parts and the workload of a single part must correspond to at least 2 Credit points (CP) with one CP corresponding to about 30 hours of work. For the complete Elective Module 12 CPs will be granted. Credits will only be granted after a successful completion.

The content and parts of the elective module need to be approved by a student adviser (Dr. Jan Weber or Dr. Joachim Schmidt). However, Elective Module parts that are listed on the MSc of Biological Sciences web-page do not require approval.

The Elective Module for **Research Track Students** is a three partite theoretical module consisting of two scientific writing courses and one bioinformatics or statistics course. For application, Research Track Students need to contact the Graduate School or Biological Sciences coordinator Dr. Isabell Witt.

What to do before you start an Elective Module or parts of an Elective Module

- Contact one of the student advisers during their regular consulting hours to discuss your ideas and the timing of your Elective module.
- In case the Elective Module (Part) is listed on the MSc Biological Sciences "Elective module" web-page you may directly register for the module and complete it.
- In case the Elective module is not listed fill out and sign the *Application Form* and submit it to the Master's office at least 2 weeks before you start working.
- If you split the module you have to apply for each non-listed part separately.

What to do when you are done

- Make sure that your supervisor fills out the *Certificate of Completion* form.
- Hand in the *Certificate of Completion* to the Degree Committee office.

University of Cologne

Degree Committee
Master of Science in Biological Sciences



Degree Committee
MSc in Biological Sciences
Zùlpicherstr. 47a
50674 Cologne
phone +49 221 470 4328
fax +49 221 470 1633

Elective Module

Application Form

(The application must be submitted at least 2 weeks prior to the start of the module.)

Student name _____

Matriculation number _____ e-mail _____

Module start date _____ Module end date / duration of course _____

(If you split the module you have to fill out an Application Form for each part)

Name of supervisor and institution where module will take place

(Supervisor's e-mail address)

Working title of module

Content of module

Examination: Variable and dependent on the individual parts, usually written lab report or research talk (pass / fail). Degree Committee will determine and testify the individual requisites for every student and will finally grant the credits.

.....

Date _____ Date _____

Student (signature) Supervisor (signature)

Credit Points will be granted
_____ after successful completion.
(Degree committee members only)

Additional requirements *(Degree Committee members only)*:

Confirmation of application by the Degree Committee.

Date _____

(PD Dr. J. Schmidt / Dr. Jan Weber)

University of Cologne

Degree Committee
Master of Science in Biological Sciences



Elective Module

Certificate of Completion

Degree Committee
MSc in Biological Sciences
Zùlpicherstr. 47a
50674 Cologne
phone +49 221 470 4328
fax +49 221 470 1633

Student name _____

Matriculation number _____ e-mail _____

Module start date _____ Module end date / duration of course _____

Institution/laboratory

Title of module

The student has passed the module.

Lab report or research talk or other _____(specify)

Date _____

_____ (Stamp)

Supervisor (signature)

Student, hand in the Certificate to the Degree Committee office.

_____ **Credit Points are granted by the degree committee**

Date _____

_____ (PD Dr. J. Schmidt / Dr. Jan Weber)