## **Contact Information & Cost Agreement**

Contact details Name		
PI (Group)		
Institute / Department Phone Email	CEPLAS	Biocenter External
Sample Details Organism		
Extraction method		
Extraction solvents (injection matrix) Number of samples		
Agreement of Calibration and QC		
Measurement Details Instrument With HPLC Method (established) Literature/Publication base for method	maXis Yes	☐ QTRAP ☐ No
development Data format	Raw (.xls/.csv) Graphs	Analyzed (.xls/.csv)
Cost Agreement Runtime <sup>1)</sup> Pre-column <sup>2)</sup> Analytical column <sup>2)</sup> Analytical standards Internal standards Consumables Comments	Analysis by user by user by user by user by user Vials and Solver	<ul> <li>Method establishment</li> <li>by facility</li> <li>by facility</li> <li>by facility</li> <li>by facility</li> <li>shared<sup>3)</sup></li> <li>by facility</li> <li>shared<sup>3)</sup></li> </ul>

Prelimary Measurement time frame				
65/95 € 8 h 200/300 € Day				
Costs accepted Yes				
Collaboration discussed / Acknowled	Yes	□No		
Sample Preparation Guideline accep	Yes	□No		
User agreement accepted		Yes	No	
Remarks				
Date	Date			
Signature Platform coordinator	Signature PI			

Last updated 02.07.2013

 $<sup>^{1)}\,\</sup>text{Measurements}$  that have to be repeated due to an unpredictable occurrence are charged 50%.

<sup>&</sup>lt;sup>2)</sup> Pre-columns are mandatory to maintain sample hygiene and prevent damage of columns/machine. Project – owned columns will be ONLY used for project intern samples. After finishing the project (Data exchange), column remains property of the facility if not excluded in agreement.

3) Analytical standards costs are shared (50%) and remain property of the facility after project ends.

4) Costs for ANY damage of the machines due to unsatisfying sample preparation by the user will be charged.